

SCHOOL OF PLANNING AND ARCHITECTURE : VIJAYAWADA

Camp Office : Acharya Nagarjuna University, Nagarjuna Nagar, District Guntur (Andhra Pradesh)

Delhi Office: C/o School of Planning and Architecture, 4-Block-B, I.P. Estate,
New Delhi - 110002 (Phone: 23724383) E-mail: shovankseha2005@yahoo.co.in

Ref.No.F.107-1/2009/SPA(V)

27th November, 2009

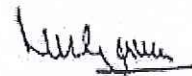
**TO ALL MEMBERS OF THE BOARD OF GOVERNORS OF THE
SCHOOL OF PLANNING AND ARCHITECTURE : VIJAYAWADA**

Dear Sir / Madam,

I am directed to forward herewith the Minutes of the Third Meeting of the Board of Governors held on Tuesday, 17th November, 2009 at 10.30 a.m. in the Conference Room, Institute of Town Planners, India, 4-A, Ring Road, I.P. Estate, New Delhi-110002.

You are requested kindly to forward your comments, if any, within two weeks time.

Yours faithfully,



(N.K. Sharma)
Dy. Registrar

Encl.: As stated above.

1. Prof. S.K. Khanna,
Chairman, BOG, SPA Vijayawada,
C/o Jaypee Institute of Information
Technology University,
A-10, Sector - 62,
Noida - 201 307 (U.P.)
2. Principal Secretary to the
Govt. of Andhra Pradesh,
Department of Higher Education,
Room No.407, 4th Floor, J-Block,
Andhra Pradesh Secretariat,
Hyderabad (A.P.)
3. Shri D.S. Meshram,
President,
Institute of Town Planners, India,
4-A, Ring Road, I.P. Estate,
New Delhi - 110 002
4. Ar. Vinay Parelkar,
President,
Indian Institute of Architects,
Prospect Chambers Annexe,
5th Floor, Dr. D.N. Road, Fort,
Mumbai - 400 001
5. Dr. D.K. Paliwal,
Acting Member-Secretary,
All India Council for Technical Education,
7th Floor, Chandernag Building,
Janpath,
New Delhi - 110 001
6. Dr. Dev Swarup,
Joint Secretary,
University Grants Commission,
Bahadurshah Zafar Marg,
New Delhi - 110 002
7. Dr. Mahendra Raj,
Mahendra Raj Associates,
A-43, 1st Floor, Okhla Phase-I,
New Delhi - 110 025
8. Ar. Balbir Verma,
Balbir Verma & Associates,
F-49, 1st Floor,
East of Kailash,
New Delhi - 110 065
9. Shri N.K. Sinha,
Joint Secretary (Technical Education),
Ministry of Human Resource Development,
Department of Higher Education,
Shastri Bhawan,
New Delhi - 110 115
10. Shri S.K. Ray,
Joint Secretary & Financial Adviser (HRD),
Ministry of Human Resource Development,
Department of Higher Education,
Shastri Bhawan,
New Delhi - 110 115
11. Prof. (Dr.) Shovan K. Saha,
Director,
School of Planning and Architecture, Vijayawada
Acharya Nagarjuna University,
Nagarjuna Nagar, Guntur - 522 510 (A.P.)
12. Prof. Neerja Tiku,
Head of the Department,
Department of Architecture,
School of Planning & Architecture,
6, Block-B, I.P. Estate,
New Delhi - 110 002
13. Prof. (Dr.) Ashok Kumar,
Head of the Department,
Department of Physical Planning,
School of Planning & Architecture,
4, Block-B, I.P. Estate,
New Delhi - 110 002
14. Prof. Ranjit Mitra, (Special Invitee)
Director,
School of Planning & Architecture,
4, Block-B, I.P. Estate,
New Delhi - 110 002
15. Prof. H.D. Chhaya, (Special Invitee)
Professor-in-Charge,
School of Planning and Architecture, Vijayawada
Acharya Nagarjuna University, Nagarjuna Nagar,
Guntur - 522 510 (A.P.)

SCHOOL OF PLANNING AND ARCHITECTURE : VIJAYAWADA

MINUTES OF THIRD MEETING OF THE BOARD OF GOVERNORS (BOG) OF THE SCHOOL OF PLANNING AND ARCHITECTURE : VIJAYAWADA HELD ON TUESDAY, 17TH NOVEMBER, 2009 AT 10.30 A.M. IN THE CONFERENCE ROOM, INSTITUTE OF TOWN PLANNERS, INDIA, NEW DELHI.

Present: -

- | | | | |
|----|--|---|----------|
| 1. | Prof. S.K. Khanna | - | Chairman |
| 2. | Shri D.S. Meshram | - | Member |
| 3. | Ar. Vinay Parekar | - | Member |
| 4. | Dr. Mahendra Raj | - | Member |
| 5. | Ar. Balbir Verma | - | Member |
| 6. | Shri Harvinder Singh,
(in place of Shri N.K. Sinha) | - | Member |
| 7. | Prof. Dr. Shovan K. Saha | - | Member |
| 8. | Prof. (Smt.) Neerja Tiku | - | Member |
| 9. | Prof. Dr. Ashok Kumar | - | Member |


Principal Secretary, Department of Higher Education, Govt. of Andhra Pradesh, Representative of Internal Finance, MHRD and Dr. D.K. Paliwal did not attend the meeting. Prof. Ranjit Mitra regretted his inability to attend the meeting due to pre-occupation.

The Chairman welcomed the members of the Board of Governors and thereafter the meeting was called to session.

ITEM NO.1: TO CONFIRM THE MINUTES OF THE SECOND MEETING HELD ON 18TH SEPTEMBER, 2009.

The Chairman informed the members that the minutes of Second Meeting held on 18th September, 2009 were circulated to all members of BOG. No comments on the meeting were received. The Chairman, however, again requested the members to offer comments, if any. Since no comments were offered by the members, the minutes of the second meeting were confirmed.

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~~ITEM NO.2:~~ TO REPORT ACTIONS TAKEN ON ~~THE~~ DECISIONS TAKEN IN THE SECOND MEETING HELD ON 18TH ~~SEPTEMBER~~, 2009.

The Board of Governors noted the actions taken report on the second meeting held on 18th September 2009.

ITEM NO.3: TO REPORT ENTRUSTMENT OF AUDIT OF ACCOUNTS OF SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA TO THE COMPTROLLER AND AUDITOR GENERAL OF INDIA UNDER SECTION 20(1) OF THE C&AG'S (DPCS) ACT, 1971.

The Board of Governors received and noted entrustment of audit of accounts of the School of Planning and Architecture, Vijayawada to the Comptroller and Auditor General of India and resolved as under:-

RESOLUTION NO. 16: "Resolved to approve entrustment of Audit of Accounts of School of Planning and Architecture, Vijayawada to the Comptroller and Auditor General of India under Section 20(1) of the C&AG's (DPCS) Act, 1971 for a period of five years from the year 2008-09 to 2012-2013."

ITEM NO.4: TO REPORT CURRENT STATUS OF FACULTY POSITIONS RECRUITED RECENTLY.

The Board of Governors received the report on the faculty recruitment made recently. The Board was apprised that out of 11 faculty members who were offered positions, 07 have joined so far. Three faculty are expected to join shortly. As regards Dr. Ramesh Srikonda, who has to join as Professor of Architecture, Director informed that he has received a letter from him requesting for extension of time till 10th January 2010 since as a Chief Architect, MCD he has to complete the pending works.

The Board of Governors after detailed discussion decided that Shri R. Srikonda may be given extension till 15th January 2010 failing which his offer of appointment may be cancelled.

ITEM NO.5: TO REPORT ON ADMISSIONS TO BACHELORS DEGREE COURSE IN ARCHITECTURE / PLANNING FOR THE SESSION 2009-10.

The Board of Governors received the report on admissions to Bachelor's Degree Course in Architecture and Planning for the session 2009-10.

The Board noted its concern for the less enrolment in Bachelor's Degree Course in Planning. After detailed discussion, it was decided that the School in collaboration with the Institute of Town Planners, India may organize a seminar/workshop to attract the students for B. Planning course.

ITEM NO.6: TO REPORT ACTION TAKEN BY THE MHRD, GOVT. OF INDIA REGARDING ALLOTMENT OF LAND FOR THE SCHOOL.

The Board of Governors received the report on action taken by the MHRD regarding allotment of land for the School. The action taken consisted of a request by MHRD to the Chief Secretary, Govt. of Andhra Pradesh to complete the process of registration of the identified THREE parcels of land in the name of SPA Vijayawada expeditiously.

ITEM NO.7: TO REPORT ADOPTION OF SYLLABUS & SCHEME OF EXAMINATIONS OF BACHELORS DEGREE COURSE IN ARCHITECTURE / PLANNING FROM THE ACADEMIC SESSION 2008-09 AS PER SPA, NEW DELHI.

The Board of Governors was apprised that the SPA Vijayawada is presently following the syllabus and scheme of examinations of Bachelor's Degree Course in Architecture and Planning as per SPA New Delhi from the academic session 2008-09. After detailed discussion, it was decided that the matter may be considered by the Academic Council in the first instance. The BOG decided that the Academic Council may consider the following:-

1. Syllabus and Scheme of Examinations for the candidates admitted during the year 2008-09.
2. Syllabus and Scheme of Examinations for the candidates admitted during the year 2009-10.
3. Syllabus and scheme of examinations from the academic year 2010-11.

It was decided ~~that~~ ~~all~~ the three Directors of the SPAs (New Delhi, Vijayawada and Bhopal) may meet and discuss common academic programmes.

ITEM NO.8: TO CONSIDER THE APPOINTMENT OF DEPUTY REGISTRAR, ASSISTANT REGISTRAR AND SECTION OFFICER ON DEPUTATION/ FULL TIME FROM SPA, NEW DELHI.

The Board of Governors advised that the applications from the interested employees of the SPA, New Delhi may be obtained for the post of Deputy Registrar, Assistant Registrar and Section Officer. All the applications may be submitted ^{to} the BOG for consideration.

ITEM NO.9: TO CONSIDER EXTENSION OF PROF. H.D. CHHAYA, PROFESSOR-INCHARGE FOR A FURTHER PERIOD OF SIX MONTHS W.E.F. 1ST JANUARY, 2010.

The Board of Governors decided that since full-time Director has joined, there is no need now for Professor-in-Charge. The BOG did not agree for grant of further extension to Prof. H.D. Chhaya, Professor-in-Charge.

ITEM NO.10: TO CONSIDER ALTERNATE ARRANGEMENT FOR ACCOMMODATION FOR CONDUCTING CLASSES / HOSTEL / OFFICE, IN CASE ANU DOES NOT EXTEND ITS FACILITIES BEYOND JULY, 2010.

The BOG considered the proposal for alternate arrangement but decided that no initiative is needed to be taken at the moment in this regard.

ITEM NO.11: TO CONSIDER THE RECOMMENDATIONS MADE BY THE FINANCE COMMITTEE AT ITS MEETING HELD ON 16TH NOVEMBER 2009.

(i) Annual Accounts of SPA Vijayawada for the financial year 2008-09.

The Board of Governors considered the recommendations made by the Finance Committee at its meeting held on 16th November 2009 and resolved as under:-

~~RESOLUTION~~ NO.17: "Resolved to approve Annual Accounts of the School for the financial year 2008-09 as per ~~enclosed~~ Annexure-I."

- (ii) Revised Estimates for 2009-10 and Budget Estimates for 2010-11 of SPA Vijayawada.

The Board of Governors considered the recommendations made by the Finance Committee at its meeting held on 16th November 2009 and resolved as under:-

RESOLUTION NO.18: "Resolved to approve the Revised Estimates for 2009-10 and Budget Estimates for 2010-11 of the School, as per enclosed Annexure-II."

ITEM NO.12: ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

1. A part-time doctor may be appointed immediately. Purchase essential medicines as per advice of the Doctor.
2. Regarding medical facility for the employees of SPA Vijayawada, it was suggested that the employees may arrange for medical insurance for themselves and their families. It was further suggested that the matter may be discussed in the next meeting of the Board of Governors.
3. A Purchase Committee may be formed immediately.
4. The next meeting of the BOG be convened some times later in January 2010 at SPA Vijayawada.

The meeting ended with a vote of thanks to the chair.

APPROVED FOR CIRCULATION TO MEMBERS

